



SMALL BUSINESS FOCUS & DEVELOPMENT COMMITTEE'S 6th ANNUAL SMALL BUSINESS EXPO & OUTREACH

The Guam Chamber of Commerce Small Business Focus & Development Committee is hosting its **6th Annual Small Business Expo and Outreach** on **TUESDAY, AUGUST 31st**. Members are invited to seize the opportunity to showcase their products or services to a captive audience of business professionals and network with other Chamber members and their guests.

DATE: **TUESDAY, AUGUST 31st**
TIME: **3:00 p.m. – 7:00 p.m.**
PLACE: **Hyatt Regency Guam**

Exhibit tables are offered at very special rates to allow member companies of all sizes to showcase their products and services. When your business exhibits at the **6th Annual Small Business Expo** your company will:

- **Gain exposure;**
- **Develop leads for your products and services;** and
- **Expand your customer base:** Network and make new contacts with other Chamber members.

Do you have a new product or service launch? Maybe your company has a product so innovative and efficient most businesses have yet to learn more about it. Use the expo to get the word out! Select product line(s) / service(s) you wish to showcase.

HOW YOU CAN GET INVOLVED:

- 1) Reserve a space at the Expo by submitting this form to the Chamber office by **August 13, 2010**. Space is limited - all reservations are handled "first come, first served." \$200 vendor fee/table (fee includes skirted table and two chairs only)
- 2) Prepare a list or brochure of products/services your company has to offer (include contact information) so guests can take the information with them when they leave the Expo
- 3) All member companies that submit completed registration by **August 13** will have an opportunity to provide a two-minute power point show that will be run throughout the Expo event. Exhibitors should be prepared for on the spot questions regarding products and services.
- 4) Special Requirements: *Additional fees will apply* for Internet access, banner placement, electrical outlet use and extension cord use. All special requirements, please inquire in writing
- 5) Set up your table at the Hyatt Regency Guam venue on August 31st between 12:00 - 2:00 p.m..
- 6) Would you like to donate a door prize to increase your visibility?
[] No [] Yes (prize: _____)
- 7) Companies must be a member in good standing of the Guam Chamber of Commerce in order to exhibit. Cancellation deadline is **August 13, 2010**. A \$75 processing fee will be applied to cancellations made on or before **August 13**. No refunds or cancellations made after **August 13**. No exceptions.

SPACE RESERVATION FORM

[Fax to 472-6202; Email: gchamber@guamchamber.com.gu]

NOTE: INFORMATION PROVIDED BELOW WILL BE COMPILED AND PROVIDED TO ATTENDEES

COMPANY _____

CONTACT NAME _____

TITLE _____

TELEPHONE _____ FAX _____

E-MAIL _____

SIGNATURE _____

LIST OF PRODUCT LINE(S) OR SERVICE(S):

Small Business Seminar Event

“Growing Sales Opportunities with Business Partners”

Don't miss out on this opportunity to grow yourself and your business. Attend this small business seminar before going into the Expo event. Sign up today!

Seminar Check In: 12:30 p.m.
Seminar: 1:00 - 3:00 p.m.
Chamber Member Fee: \$10
Non-Member Fee: \$20
RSVP: Tel: 472-6311/8001; gchamber@guamchamber.com.gu

Small Business Excellence Award

Join us for the first annual presentation of this prestigious award to one Chamber member company who is an advocate of small business growth. The award will be presented at the expo event on August 31st.