



2010 Small Business Seminar Series

The Guam Chamber of Commerce
Small Business Focus & Development Committee
In cooperation with the Guam Small Business Development Center
presents

HOW TO MANAGE EMPLOYEE PERFORMANCE

The performance of your business depends upon the performance of your employees. If you want your business to grow, remain competitive and be successful, you need to create an environment that enables employees to perform at their highest level and a work system that reinforces employee's professional growth and rewards excellent results.

An employee's job performance is influenced by five major factors:

- ❖ Training that pays off
- ❖ Employee's efforts
- ❖ Manager's efforts
- ❖ Positive work environment
- ❖ Effective evaluation system

Examine your employee performance planning, which is an essential step in an overall strategy for successful performance management.

FRIDAY, FEBRUARY 19, 2010

8:30 a.m. - 11:00 a.m. @ Outrigger Guam Resort

Featuring:

Toshie Ito, Motiva Training & Consulting
Rodney Webb, Guam Small Business Development Center

Registration Information

Company: _____

Participant Name: _____

Title: _____

Tel: _____ E-mail: _____ Fax: _____

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Title: _____

Tel: _____ E-mail: _____ Fax: _____

Chamber Member Admission: \$10.00/person; Non-member Admission: \$20.00

Seating is limited and based on a first come first served basis. Please limit attendance to 2 people per company. Fax this registration form to the Chamber office at 472-6202 or email to gchamber@guamchamber.com.gu by no later than 12:00 Noon, Thursday, February 18, 2010.

Would you like to receive information on future workshops and events sponsored by the Small Business Focus & Development Committee? [] Yes [] No